



At My Spa Journeys we are committed to providing our clients impeccable hospitality, customer service, and an environment that surpasses any day spa experience they've had.

A key component to attaining this commitment, is our TEAM of dedicated employees who clearly understand the value of each client that we serve, and hence provide outstanding customer service, and a special experience to each of our clients.

At My Spa Journeys we value each and every one of our employees, which is why we strive to provide growth and advancement by offering continued training, advanced education, and professional seminar participation opportunities. Our expectations of our employees are high, and we only hire individuals who possess traits and skills that are unsurpassed.

If you believe you qualify, and can commit to our standards, and bring innovation, great ideas, and a work ethic dedicated to excellence, we welcome you to apply for any available position that we have. Currently, we are looking to employ a CORE team of staff for our BRAND NEW, high-class, and prime location day spa, in Cerritos, CA.

This new location is surrounded by several restaurants and shopping destinations, with lots of parking available making this location very desirable for our mid to higher end clients. Relaxed environment, with flexible schedules, and possible performance based bonuses with continued education offered. Willing to offer the most competitive wages in the local industry. Current staff managers are professional, motivated and creative, who are willing to do anything and everything within reason to make you happy, as long as you do anything and everything within reason to make our clients happy.

If you are interested in joining our team, please email your resume and cover letter discussing your interest, to myspajourneys@gmail.com. Please indicate preferred compensation or salary requests (either hourly, commission based, or combination of both – please be specific with the amount of compensation that you desire.) Lastly, please indicate your availability, and provide at least 3 references.

We, at My Spa Journeys look forward to meeting you, and welcoming you to our team!

Thank you in advance for your interest.



Professional and Certified
Nail Care Expert (Manicurist)
Full and/or Part Time Lead Positions

DUTIES INCLUDE:

- Setting up, preparing and maintaining a clean work area
- Removing previously applied nail polish, using liquid remover and swabs
- Cutting, shaping and smoothing ends of nails, using scissors, files, and emery boards
- Softening nail cuticles with water and oil, pushing back cuticles, using cuticle knife, and trimming cuticles using scissors or nippers
- Cleaning customers' nails in soapy water, using swabs and files
- Whitening underside of nails with white paste or pencil
- Assessing the condition of the clients' hands & feet; removing dead skin from the hands & feet; massaging them
- Advising clients on home nail care maintenance and use of products and colors
- Polishing customers' fingernails and toenails using powdered polish and buffer, or by applying clear or colored liquid polish onto nails with brush
- Cleaning and sanitizing tools and work environment, restock products and linens as needed
- Being available to answer client's questions

REQUIREMENTS:

- Must be licensed and certified
- Should have arm-hand steadiness, and ability to see details at close range
- Must be familiar with common nail disorders
- Must be creative and experienced with knowledge of the latest techniques and trends (gel nails, acrylics, silks, designs, waxing, and various spa manicure and pedicure therapies)
- Must pass background investigation check, to be performed by the City of Cerritos Sheriff Station

ADDITIONAL REQUIREMENTS:

- Must possess great "people person" personality, in order to maintain a positive atmosphere for our clients
- Must be able to listen to what the customer is saying, and speak clearly
- Must be service oriented, with good judgment, decision making, and problem solving skills
- Must be a team player, enjoy smiling, and making people feel good
- Must be willing to assist other staff members in common areas of spa maintenance and upkeep
- Will be available to work a minimum of five (5) consecutive hours, and three (3) days per week. More hours are available, if you'd like.
- Must be flexible, with the ability to work additional hours, evenings, weekends, and holidays during peak season
- Must adhere to My Spa Journeys' Procedures and Guidelines
- Must provide proof and copy of Professional Liability insurance coverage, if required by the City of Cerritos
- Must have client retention and rebooking skills
- Possess a flawless personal presentation
- Must enjoy working with others, be courteous, professional, respectful, and sensitive to clients' and co-workers' concerns and needs
- Will excel at making clients feel at ease and comfortable
- Must be reliable by adhering to work schedules and work hours
- Candidates with existing clients are encouraged to apply
- Established clientele is preferred, but not required